

GENERAL VENUE INFORMATION

Address: Evergreen Cultural Centre
1205 Pinetree Way
Coquitlam, BC V3B 7Y3
Main phone: 604-927-6550
Fax: 604.927.6559 | Website: www.evergreenculturalcentre.ca

Contacts: Technical Operations Manager 604.927.6553 krista@evergreenculturalcentre.ca
Performing Arts Manager 604.927.6564 david@evergreenculturalcentre.ca

Office hours: Monday-Friday 9 a.m. to 5 p.m. PST

Ticket Sales, Printing and Box Office:

Reserved (Allocated) seating, or General (Festival) seating. All tickets sold through the Evergreen Cultural Centre's box office.

Marketing:

Marketing promotional packages available upon request. Email: marketing@evergreenculturalcentre.ca

Social Media Accounts:

Facebook @EvergreenCulturalCentre
Instagram @EvergreenArts
Twitter @EvergreenArts

Parking:

Evergreen Cultural Centre has a north and south parking lot operated by the City of Coquitlam. Paid parking is in effect Monday – Saturday 8am – 6pm. The fee is \$0.75 for 1 hour. Parking is free on Sundays. Parking is also free in the designated 30-minute parking spaces.

Patrons can also travel to the Evergreen Cultural Centre on the Evergreen Skytrain Line extension. We are located immediately adjacent to the Lafarge Lake – Douglas station at the north end of the Evergreen Line. For more information and a transit schedules, please visit the TRANSLINK website.

Remarks:

- The Evergreen Cultural Centre is a smoke and vapor free building.
- The building is completely accessible for people with disabilities.
- Hearing assistance devices available to patrons upon request.

THEATRE TECHNICAL INFORMATION

Stage Dimensions (drawings available upon request)

Total stage size 55' wide by 24' deep
Finished stage size with drapes in 33' wide by 23' deep
Wing space Stage Left from onstage edge of leg to wall 14'4"
Wing space Stage Right from onstage edge of leg to wall 8'
Grid height 26'4"

Height above first row of audience when pit seating is installed 43"

Stage Floor Construction

2 layers of 2 x 4 @ 24" centres with 2 layers of 5/8" T & G plywood
Final layer of black battleship linoleum
Wood frames sprung with neoprene pads between concrete and 2x4's
This floor construction continues throughout the entire room as well as in the Rehearsal Hall.

No nails or screws are permitted in the floor. No touch-up set painting permitted after install.

Orchestra Pit

31'6" long by 9'8" wide
Driven by a spiral lift mechanism giving it a flexible height adjustment
Max lifting capacity 10,000 lbs, 30,400 lbs static load
Can be brought to stage level for a larger playing area
Can be elevated to 8" above stage level
Lowest level allows for 3 rows of additional seating to be deployed or left open for an orchestra

Pit elevator is to be operated by staff only.

Seating Risers

Main seating - centre section - is a motor-driven telescoping type unit
Mezzanine seating centre section - is permanently fixed
Mezzanine and upper seating - side sections - are single, unattached, freestanding units
Deployed seating allows for flexible theatre configuration
Flat floor surface allows for flexible banquet/meeting configuration or alternate theatre configuration

Staging Platforms

10 - 4' x 8' Staging Concepts riser platforms available for additional staging purposes
Held together by casket locks
Legs at pre-cut heights of 8", 16" and 24"

Choral Risers

Wenger Signature 4 step risers with guard rail at back
Conductor podium, and also
Conductor podium with safety rail
Full Stage Choral/Band Shell

Draperies

The basic compliment of draperies includes a decorative house curtain, borders, legs, two black travellers, white cyclorama (cyc) and various acoustical/decorative drapes. All moveable draperies are operated from Stage Left.

Inventory:

- Main drape (medium burgundy colour)
Two panels - 26'4" x 26'6" each - of 25 oz. cotton velour with 50% fullness sewn in
- Traveller (black)
Mid-stage position - 12' from back wall
- Traveller (black)
Fixed to back wall in front of the cyclorama
- Legs (black)
Eight panels (4 per side) -26'4" x 10'- of 21oz. cotton velour
- Stage Borders - 2 in stock
21oz. cotton velour 7' by 46'

Cyclorama

Sky cloth seamless white filled scrim 26' by 42'

Additional

1 decorative house teaser

1 black acoustical teaser

Various acoustical side and back wall draperies on curtain track.

Sound System

Control

1 - 32 channel Behringer X32 console with 6 auxiliary sends

3 - GQX 3102 Ashley 1/3 octave stereo graphic equalizers

2 - DMC 1122B Electro Voice Deltamax controllers

1 - SPX 990 Yamaha Effects Processor

1 - CL52E Ashley Compressor

1 - SG 35E Ashley quad gate

1 - AC22B Rane 2way crossover

Speakers

4 - Outline DVS12P-ISP Powered Speakers - left and right @ 22'

2 - Outline DVS118SW-ISP Powered Subwoofers - left and right on deck

2 - Outline DVS8P-SP Powered Fill Speakers - left and right on deck

4 - ElectroVoice FM 1202ER floor monitors

4 - Yorkville E10 200 watt stage monitors

Amplification

1 - FTX 1001 Ashley Amplifier

2 - FTX 1501 Ashley Amplifier

2 - FTX 2001 Ashley Amplifier

1 - SRA 120 Ashley Amplifier

Microphones and Direct Inputs

8 - Passive direct input boxes

6 - DPA 4099 instrument microphones with drum, guitar, and piano mounts

8 - Shure Beta57 microphones

8 - Shure SM58 microphones

1 - Shure SM86 microphone

3 - C391B AKG condenser microphones

1 - Apex pre-wired Podium microphone

2 - Apex Shotgun microphones
3 - choir microphones
2 - Shure Wireless handheld microphones
4 - Shure PGX wireless lapel microphones w/pack and receiver
1 - MSI Rane mic preamp
1 - C921CM AKG hanging mic - for program sound and hearing assist system

Sound System-record/playback

2 - Tascam CD 150 CD Players with auto cue and pitch control (4 decks in all)
1 - Zoom live recording unit with SD card slot
Mini-jack direct input for Computer/I-Pod playback

Lighting System

Dimming

Electronic Theatre Controls Sensor dimming system with 192 dimmers @ 2.4k each.

Control

Electronic Theatre Controls Ion Console
Electronic Theatre Controls Impression Console (backup)
Wireless handheld remote
2 DMX universes
DMX in and out ports located throughout theatre

House lighting

House lights can be controlled from lighting console or from hardwired stations at:

- Control room
- Sound and light lock rooms on house left at main and lower lobby entrances
- Down stage right
- Upstage right

Fixture Inventory

45 - Source 4 par fixtures with vnsp, nsp, mfl, wfl and clear lenses
12 - Source 4 ellipsoidal spots @ 36 degrees with HPL 575 lamp
24 - Source 4 ellipsoidal spots @ 26 degrees with HPL 575 lamp
24 - Source 4 ellipsoidal spots @ 19 degrees with HPL 575 lamp
2 - Source 4 ellipsoidal spots @ 50 degrees with HPL 575 lamp
10 - Source 4 50 degrees BARRELS ONLY
2 - Roscoe I-Cue mirrors with power supply
1 - Lycian Midget HP followspot with HMI 575 w/se lamp
12 - Pattern holders
1 - 16" Mirror ball with motor

Lighting Circuits

192 circuits wired on a dimmer per circuit concept strategically located throughout the theatre
Portable drop boxes located at the catwalk for ease of circuiting.

Specialty Equipment - Extra Rental Charges Apply

1 only Steinway baby (7') grand piano (black)
1 only Yamaha upright piano (black) with Steinway action
Hitachi LP-WU9750B HD Projector (extra charges apply)

Panasonic PT-F300NTU Projector (extra charges apply)
2 ViewSonic Pro8520HD 1080p Professional DLP Projector (extra charges apply)
3 Epson 1080P PL HC 1040 Projectors (extra charges apply)

Auxiliary Equipment

1 Genie Aerial Work Platform - 30' working height
2 only 4' A frame ladders
1 only 6' A frame ladder
10' aluminium A frame ladder
50 black music stands with lights and power snake
25 black armless straight back chairs
6 - 6' floor booms for lighting
10 - 30" by 6' long plastic tables
10 - 30" by 8' long plastic tables
6 - 30" by 8' long wood tables with grey finish
24 banquet tables 5' in diameter
150 upholstered banquet chairs
Patchable video lines in theatre, rehearsal hall and green room
In-house production table
2 Kito 35/35 manual chain hoists, ½ ton capability (advance notice req'd)

Onstage power panel disconnect

200 amp 3 phase 4 wire power tie-in available on Stage Left. Tie-in by qualified personnel only.

Headsets

Clearcom communication system throughout Studio Theatre
Equipment - 1 main station, 5 headsets, 5 belt packs and 2 wall-mount stations

Program and paging

Speakers in control room, lobby, backstage areas, green room and dressing rooms
Paging mics can be located at stage level, control room, stage receiving office and box office.

Hearing Assist

Listen Systems hearing assist system with wireless battery-operated belt packs and headphones for Studio Theatre only. 8 units only.

Dressing rooms

3 principal dressing rooms with toilet and shower facilities
1 principal dressing room with toilet and shower facilities accessible to persons with disabilities
2 ensemble dressing rooms (15-18 people) with toilet and showers accessible to persons with disabilities

Green Room

Spacious area with fridge, stove and microwave
Courtesy phone
Clearcom and video lines available

Loading Access

2 large loading bays at truck level, 45" above street level
Spacious loading dock with storage.
Loading dock at stage level
Loading door 7'5" wide x 11'8" high
Smallest door from loading to stage is 6'6" x 7'8"

Air

Compressed air available at loading dock and stage left

Venue Operations

Front of House

Main Lobby features Bar/Concession, Coat Check

Volunteer support supervised by staff

Box Office

Open Monday-Saturday 12-5pm and 2 hours before performances

Art Gallery

Wednesday-Saturday 12pm-5pm, Sunday 12pm-4pm

Open pre-performance and intermission

Lobby also houses artwork

Rehearsal Hall

Room size 50' wide x 30' wide x 25' high

Sprung floor with black Rosco Adagio dance floor surface

Grid installed with 24 lighting circuits (not dimmable)

Fluorescent and incandescent lighting available

2 mirrored walls with drapery on track all around the room