

## **VOLUNTEER POSTING – BOARD OF DIRECTORS**

### **Organization Description**

Situated on the shores of Lafarge Lake in Town Centre Park, Evergreen Cultural Centre (ECC) exists on the unceded, traditional and ancestral core territory of the kʷikwə́ləm (Kwkwetlem) First Nation, which lies within the shared territories of the səliłwətaʔt (Tsleil-Waututh), Stó:lō, qiqéyt (Qayqayt), qíćəý (Katzie), xʷməθkʷəy̓əm (Musqueam) and Sk̓w̓x̓wú7mesh (Squamish) nations in the region known today as the Tri-Cities. Evergreen Cultural Centre is the premiere venue for live arts events, exhibitions, and experiences in the Tri-Cities. We offer a thrilling season of performing arts presentations alongside education programs, and contemporary art exhibitions. We are dedicated to creating an inclusive and accessible community gathering place and invite visitors to immerse themselves in the magic of live performance and visual art.

### **Volunteer with us!**

Evergreen's amazing team of volunteers play a crucial role in the governance of the society and the facilitation of our performing and visual arts programming. We're looking for positive, arts-minded people from all walks of life to join our team, and we are committed to promoting a safe, accessible, and inclusive community.

The Board holds itself responsible for articulating the organization's mandate and establishing principles to guide its relationships with other entities and organizations, considering them as colleagues and collaborators in facilitating and promoting the arts in our community. The role and responsibilities of the Board of Directors is based on the principle that the Board is the steward of the Evergreen Cultural Centre Society.

### **Responsibilities:**

- Approving and monitoring the achievement of vision, mission, and strategic directions.
- Establishing and monitoring the organization's core values (involving all stakeholders).
- Approving strategic plans, annual budgets, and monitoring performance against its plans and budgets.
- Evaluating the performance of the Executive Director in accomplishing the goals of the organization within established Board policies.
- Monitoring management control systems which include overseeing legal and fiscal requirements
- Assessing the Board's effectiveness.
- Being accountable and responsible to the community; and
- Initiating Board Committees, setting terms of reference, and carrying out Committee responsibilities.

The Board recognizes the difference between governance (its role) and operations (the role of the Executive Director). The Board trusts the Executive Director with organizational operations and creating a culture that reflects the organization's mission, vision, and values.

### **Requirements & Qualifications:**

The time commitment for this role includes preparation for and attendance at monthly board meetings, strategic planning sessions, and our Annual General Meeting. Board members are also encouraged to sit on one of its committees and attend community and staff/volunteer events.

Desirable qualifications and attributes for this role include:

- An interest in advocating for arts at the community level.
- Possessing a local perspective.
- Applying critical thinking skills in setting strategic priorities.
- Demonstrating a commitment to truth and reconciliation and the needs of diverse communities.
- Skills and expertise in the areas of arts, non-profit organizations, or past board experience is an asset.

**Apply:**

Our goal is to have a Board that is reflective of our diverse community. We highly encourage applications from all members of our community including those who identify as BIPOC and LGBTQ2S+.

Please send your expression of interest by April 30<sup>th</sup>, 2024 to:

**Email:** [humanresources@evergreenculturalcentre.ca](mailto:humanresources@evergreenculturalcentre.ca)

**Address:** 1205 Pinetree Way, Coquitlam, BC V3B 7Y3

Only those applicants selected for interviews will be contacted.

Website: [www.evergreenculturalcentre.ca/](http://www.evergreenculturalcentre.ca/)